



Republic of the Philippines
PROVINCE OF BILIRAN
 Office of the Governor
 Naval - 6560

OFFICE OF THE VICE GOVERNOR
RECEIVED
 DATE 7-12-22
 TIME 10:35 A.M.
 BY [Signature]

EXECUTIVE ORDER NO. 31
Series of 2022

**“AN ORDER REINSTALLING THE GRIEVANCE MACHINERY
 OF THE PROVINCIAL GOVERNMENT OF BILIRAN”**

WHEREAS, Section 28, Article II of the 1987 Constitution provides as state policy that, subject to reasonable conditions prescribed by law, the State adopts and implements full public disclosure of all its transactions involving public interest;

WHEREAS, the Local Government Code of 1991 provides for a more responsive and accountable local government structure instituted through a system of decentralization, which enable to discharge expanded fiscal, planning and regulatory powers and functions;

WHEREAS, CSC Resolution No. 010113, dated January 10, 2001 and implemented through the CSC memorandum Circular No. 02 s. 2001, provides for the Revised Policies on the Settlement of Grievance in the Public Sector which seeks to create a work atmosphere conducive to good supervisor-employee relations and improved employees’ morale;

WHEREAS, there is a need to reinstall and establish the Provincial Government of Biliran Grievance Committee in compliance to existing laws and applicable issuances;

WHEREAS, the Provincial Government of Biliran, in observance to the aforementioned laws and issuances, recognizes the fundamental importance of supervisor-employee peace and better supervisor-employee relation within the workplace as it fosters energetic harmony and improved productivity complementing good governance and transparency;

WHEREAS, (1)(b) of Sec. 444 Title III, Book III of the LGC provides that the “Local Chief Executive shall exercise general supervision and control over all programs, projects, services, and activities of the provincial government... and (x) ensure that all executive officials and employees of the province faithfully discharge their duties and functions as provided by law” ...;

NOW THEREFORE, I, GERARD ROGER M. ESPINA, Governor of the Province of Biliran, by virtue of the power vested in me by law, do hereby order the reinstallation of the Grievance Machinery of the Provincial Government of Biliran:

SECTION 1. That the Composition of the Grievance Committee shall be the following:

- Chairperson - ATTY. RAYMUNDO Z. ESPINA — [Signature]
- Members - VICE GOV. BRIGIDO C. CANEJA III/ AUTHORIZED REPRESENTATIVE
- MRS. MAITA S. CORDOVA — [Signature]
- ATTY. VONN AURELIUS C. ROA — [Signature] 7-12-22 10:25 AM
- MRS. LISSA M. BERMILLO — [Signature] 7-12-22



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- MRS. CHARINA M. GARCES, CPA
 - MR. SOFRONIO B. DACILLO, JR. - *[Signature]* 7/12/22
 - MR. DIONISIO B. OLIVA, JR. - *[Signature]* 7/12/22

SECTION 2. The Grievance Committee shall develop and implement pro-active measures that would prevent grievance and/or settle differences among employees;

SECTION 3. The Grievance Committee shall establish its own procedures & strategies, membership in the grievance committee shall be considered part of the members' regular duties.

SECTION 4. The Grievance Committee may conduct an investigation and hearing within ten (10) working days from receipt of the grievance and tender a decision within five (5) working days after investigation.

SECTION 5. The Grievance Committee shall submit a quarterly report of its accomplishments & status of unresolved grievance to the Civil Service Commission Regional Office.

This Executive Order shall take effect immediately.

Done this 8th day of July, 2022, at the Executive Building, Provincial Capitol Compound, Brgy. Calumpang, Naval, Province of Biliran.

[Signature]
GERARD ROGER M. ESPINA
Governor

PROVINCIAL ACCOUNTANT'S OFFICE
RECEIVED BY: *[Signature]*
7/12/22